

TITLE: STUDENT EXPERIENCES

INDEX #: 245.102

FACILITY: PAH

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**CENTURA HEALTH
PORTER ADVENTIST HOSPITAL**

DEPARTMENT: Human Resources

**ISSUE DATE:
DATE REVISED: 01/08**

APPROVED BY: Oswaldo Muller _Date: 01/16/08

REPLACES: 245.102 (6/04)

PURPOSE: To outline academic faculty, student, and Centura facility expectations for student experiences. Student experiences are those that are defined by the Cooperative Education Agreement administered and maintained on file at the Centura Health Service Center.

SCOPE: This policy applies to all schools who have a contractual agreement with Centura Health and to the students who are in our facility under that contract.

This policy meets the criteria of the Cooperative Education Agreement signed with Centura which is housed at the Centura Health Service Center.

I. POLICY

- A. A written contractual agreement signed by both Centura Health and the participating academic institution must be current prior to students beginning a student experience at a Centura facility.
 - 1. The academic institution will provide documentation that student requirements outlined in the contractual agreement are met. These include, but are not limited to:
 - a. BLS certification for clinical experiences
 - b. OSHA training (infection control, fire safety, electrical safety, etc.)
 - c. HIPAA training and a signed Confidentiality Agreement
 - d. Professional liability insurance and workers compensation coverage
 - e. TB testing and any other current required immunizations as identified by facility Employee Health Department
 - f. Background checks to include OIG and criminal checks
 - g. Joint Commission required education
- B. All students and instructors must be familiar with and adhere to facility policies and procedures, as well as policies set forth by their academic institution.
- C. Students will maintain the dignity and confidentiality of patients, staff and visitors per HIPAA standards.
- D. Student supervision is the responsibility of the academic facility instructor. Students will be paired with a designated facility staff member in their respective department(s) as a resource.
- E. Students will wear the specified uniform per their academic institution's policy, which must include some visible indication of their student status. The uniform must be within the specifications of the facility's Personal Appearance and Personal Grooming policy or standards.
- F. Students will function within the college/university course guidelines and in certain situations, only when an instructor from their academic institution, or appropriate department resource staff is present.

- G. Due to licensure status, clinical students may NOT perform the following:
 - 1. Arterial Blood Gas Puncture (unless they are a Respiratory Care student appropriately precepted)
 - 2. Accept verbal or telephone orders
 - 3. Initiate invasive monitoring
 - 4. Invasive procedures in the Neonatal Intensive Care Unit
 - 5. Chemotherapy
 - 6. Narcotic Counts, unless co-signed by staff
 - 7. Keep narcotic/PCA/CLE keys in their possession
 - 8. Have access to Pyxis, unless:
 - a. The Pyxis profile stipulates “no access to narcotics, patient specific medications and override access.”
 - b. The student has completed the mandatory education regarding Pyxis, as outlined by facility pharmacy policy.
 - 9. Pick up narcotics from pharmacy.
 - 10. Hang or co-sign for administration of blood products.

This is not all-inclusive. Additional limitations may be enforced per academic institution or facility specifications and Colorado Department of Regulatory Agency recommendations.

- H. Either the instructor from the student’s academic institution or the direct patient care provider assigned to the patient, will supervise administration of any IV medications by a student.
- I. For clinical experiences - The instructor from the academic institution will:
 - 1. Review the student’s documentation prior to the end of the shift during a regular group student rotation (not individually precepted) and co-sign in the CIS that documentation has been reviewed.
- J. Licensed professionals seeking a rotation for clinical experiences, not available through their employer, may proceed with the rotation only after a valid contract is signed by both their employer and Centura Health.
- K. Any student rotation performed under M.D. licensure (i.e. EMT) will be outlined in the facility specific addendum.

II. PROCEDURE:

- A. Each Centura facility shall provide an addendum outlining specific procedures if appropriate for:
 - 1. Academic Institutions
 - 2. Academic Institution Instructors
 - 3. Students

III. DOCUMENTATION:

- A. All students must be co-signed in Meditech MAR by the RN staff or the RN instructor.
- B. All staff and instructors must initiate the co-sign intervention and document for each student.

IV. REFERENCES:

- A. Resources Supporting Evidence-Based Practice:
 - 1. Clinical Expertise (individual and/or organization)
 - 2. National, International or Regulatory Standards
 - 3. Community Standards of Care
 - 4. Research Analysis and/or Studies
 - 5. Cost Effectiveness Consideration
 - 6. Patient Preference