EP1-7  5 South Staff Meeting Minutes 9/8/11 & 9/8/11

**Reflection:** Peace of Mind

**Attendance:** Charis Atkins, Leslie Avery, Lois Boschee, Kimmy Brackett, Mindy Bush, Kelly Corbett, Mary DeBroux, Kelsey Dennison, Sante Dicresce, Sandra Everett, Alissa Garcia, Tenika Garcia, Kristin Hall, Michelle Hines, Josefina Lee, Sam Jennings, Peggy Kattenberg, Patrice la Row, Heather Mangels, Laurie Schmitt, Sarah Sharp-Parino, Stephanie Whitmer, Deb Clark, Karen Vogel, Della Weibe

**Guests:** Ann Kjosa, Vice President of Nursing, & Stephanie Quirk, Clinical Educator

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| **Quality** | **Discussion** | **Action** | **Responsible** |
| HCAHPS | Congratulations on YTD HCAHP scores! The scores are one of the highest in the system! Keep up the fantastic work, it is difficult to raise the scores to such a level, but can be more difficult to keep them at that level.  See Page 3 | Continue to do AIDET, hourly rounding, and walking rounds. | All |
| Influenza Vaccinations | Influenza vaccinations available starting 9/1. Please screen everyone and note dates of last injection. See posted screen shots for more information. Select “hi risk 18-49/not had vac” to get on the Emar for most patient requesting vaccination. Considered hi risk according to CDC sheet. Vaccination will only stay on the pyxis for 6hrs, please send a med-gram if you need it to be replaced in the pyxis –don’t use override. \*\*\*\*\* the current vaccination *does* contain Latex--- please check patient allergies before administration. \*\*\*\*\* | Screen and administer to all patients according to CDC guidelines. Remember to give teaching sheets. | RNs |
| Scrub Allotment | See posted dates for allotment.  Once the uniforms are distributed the dress code policy will be enforced. Non-compliance will affect your evaluation. | Recommendation to try on pieces. All orders are non-returnable/non-refundable. | All |
| Telemetry flow sheet/ report sheet | Please follow the flow sheet |  |  |
| **Service** |  |  |  |
| Meditech- downtime 9/17, LEARN module | Downtime 9/17 starting at 0745. Expected to last 4-6hrs. Patrice has all the required paperwork in order and ready to go. The staffing looks good on 9/16 & 9/17. | Please complete the LEARN module for new order entry. | ALL |
| Tools & Equipment | * Deck of cards for patients: UPC to create an activity box for patients. Admin. Also looking at a cart for patients to include books, activities. – More to follow * Activity boards or quilts- See above * Oxygen caddies- talked with SCM * VS machines- volunteer grant submitted * Stocked supply drawers in pt room- at this time we are going to discourage the practice due to saline flushes considered medications, patient safety for infection control and/or risk of harming self (angiocaths), expired supplies. * Keyboard covers- email to IT 9/9 * Canned air for keyboards- currently have * Phones- have enough for each shift, please hand off to oncoming RN * Low boy beds off CIWA protocol- will be meeting with admin about issue –more to follow   Problem with pumps and computers: Plug them in, call for repairs. | We may be able to look at the topic again in the future.  Will return the phone from the office. | * UPC * Mackenzie * Mackenzie * Mackenzie * Mackenzie * Mackenzie |
| State Survey- October | A full 5-day state survey is possible in October related to a recent visit/citation. | Please increase regulatory awareness, empty any supply stashes, be HIPPA mindful, watch documentation. | RN, CNA |
| Coumadin teaching | New Coumadin patients- give a booklet and watch the DVD, after the video, contact pharmacy for additional teaching.  All Coumadin patients – booklet. Don’t forget to chart teaching | DVD & booklet in upper cabinet at nurse station. | RNs |
| STAT EKGs | Please remember to call any STAT EKGs along with order entry. | . | RN |
| SWAB Consults | SWAB consults are expected to be seen within 24 hrs or on Monday if consulted on during the weekend. SWAB RNs will call the unit for consult information or to give orders if not able to come in the same day. | Follow-up on more weekend coverage | Mackenzie & Ann |
| **Cost** |  |  |  |
| Productivity | Again fantastic! I am well aware of the grid and that some days we are working too hard. I will be reviewing the grid with Ann in the coming months and making adjustments as the cardiac volumes increase. | Will keep you posted. | Mackenzie |
| Volunteer grant | The majority of staff requested BP machines. I have submitted a request for a new Dynamap with a temporal thermometer on a cart for $3075. FYI- for isolation rooms you should be using the manual BP cuffs, and disposable thermometers and stethoscopes. Please do not use or leave the rolling BP machines in isolation rooms. | Grant requested are approved at the end of Sept. Will keep you posted.  What does peds do? | Mackenzie  Email to Dianne G. 9/9. |
| **People** |  |  |  |
| Unit Practice Council | I would like to start the UPC again with a meeting in the next few weeks. Please see if you would like to chair, co-chair, or be a member. The UPC is a great group to make positive changes on the unit. A few ideas that came out of the staff meeting:   * Activity box for patients * Creative method to ensure weights & I&Os are complete * “Park it & Plug it” campaign to save equipment batteries. * Possible scheduled on-call staff | .Take your voice and your great ideas to the UPC! | All |
| C.A.R.E. bonus | All eligible associates will receive a C.A.R.E. bonus for the outstanding HCAHP scores. | Payment will appear on the October 21st paycheck. |  |
| PFD completion | Please get your PFD signed in MVW and returned. I also need a LEARN transcript and an education record before Monday 9/12. |  | All |
| **Growth** |  |  |  |
| New Hires | Peggy RN –days  Emily RN –nights  Jordon CNA- days  Carla CNA- days  Carla RN – nights | . |  |
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| Tele/cardiac | The transition to a more cardiac focused unit will be a slow methodical process. WE will start with a “Core Cardiac Group” of RNs who already have the additional education. They will staff the unit on days/nights. As the volumes of these patients increase the group & education will increase. ACLS & basic EKG are min. requirements at this time. We will ensure that the staff has had education and are competent to care for the patients including working in the ICU with post-cath patients, until we are able to take them on 5S. Education is being planned with the clinical educator & will be posted soon. I have many resources to start practicing reading strips. | Please see Mackenzie for any questions/concerns. | RNs |
| Clincal Educator | Stephanie Quirk RN is the new clinical educator for ICU, 5S & 5N. | Welcome! |  |
| **Community** |  |  |  |
| Trauma BBQ | Today! |  |  |
| JDRF walk | 9/10 America the Beautiful Park at 0900. Walking slots still available at the PSF tent. | See you there! |  |