EP8-5 Float Pool Staff meeting 05/21/2012

**Attendance:** Candy VanSant RN, Tirzah Channel RN, Myra Nelson RN, Samia Barsoum RN, Jeanne Wyatt RN, Marcia Fitzgerald RN, Gina Chatto RN , Jalina Reinhardt RN

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| **QUALITY** | **Discussion** | **Action** |
| a. Committee Reports: |  |  |
| Fall Committee- Sharon Peterson | Fall Prevention Gala report- Most falls r/t toileting; reminder to make sure bed alarms are activated. Committee working on new fall risk assessment, 90-day pilot to be started. PH will see new equipment and new policy down the road. | Hand out given on 2012 fall fact sheet and fall prevention intervention guidelines by risk category (attached) |
| NPC – New rep needed | No report – Need new float pool rep; however, Candy Van Sant is attending may meeting. Thank you Candy!!! | New rep discussion at next RN meeting in July |
| Meditech Superuser – Lori Bird/Candy VanSant | Lori is going to produce a Meditech “Tip Sheet” every other month. 49 days until MD’s will put in their own orders. In JULY 4 day training class offered to CNA’s to assist MD’s with initiative. System called CPOE. | Please submit any ideas for the tip sheet to Lori Bird.  Any CNA’s who wish to be a part of this training, please let Mickey know. |
| Unit Practice Council – New rep needed | No report – Need new chair person. CAUTI initiative beginning this summer which will include training for all RN’s and CNA’s | New rep discussion at next RN meeting in July |
| Magnet Committee | Apply for Magnet in Summer 2012 -Need new Magnet Champion | New rep discussion at next RN meeting in July |
| b. New protocols effective | New telemetry policy effective 4/30/12.  Float Pool revisions to schedule | Hand out given highlighting changes. RN’s completed TELEMETRY ATTESTATION. Those who have not turned in one, do so by June 1. 100% Attestation form completion required for PH RN’s. |
| c. LIP Documentation from CRITICAL VALUE MEETING | Reinforced importance for LIP documentation on any critical lab values or any other time RN contacts the MD. Highlighted CALL-IN and CALL BACK times are vital documentation and informed RN’s of 30 min call back time for MD’s to return a call. | Please let me know of any times you felt that the MD did not respond to your call. |
| d. CPR/ Licensure expiration and other requirements that are time sensitive | PH has made a collective leadership decision to follow the policy for lateness on responsibilities. An employee can be terminated without any ability to be rehired. | Back class and TB screen- Birth month  CPR/LICENSURE- Required and HR will track and send an email to Float Pool Manager. Do not wait until last minute. CPR schedule was sent to all employees via email. |
| **SERVICE** |  |  |
| a. MAGNET Representative for PENROSE/SFMC, Debra Nussdorfer | Deb opened the meeting speaking of MAGNET. It was a great way to start my first meeting. | Fun questions asked of team and hand out given (attached) |
| b. Clinical Updates – Mickey | No additional updates at this time |  |
| c. Increased weekend requirement for the float pool staff | The weekend requirement for budgeted float pool staff is increasing from 16 hours to 24 hours. This change is being made to create more weekend coverage, and to be more in line with the unit staff requirements. This is effect as of Feb 2012. | Float Pool responsible for complying to this new directive and ATSTAFF entering will be monitored by Mickey to maintain compliance. Vacation time is to be placed in ATSTAFF. |