

## Financial Assistance Required Documentation

- Valid, current **IDENTIFICATION**
  - State or Federal issued Photo I.D. (driver's license, state ID, Green Card, passport)
  - Proof of residency (2 required). i.e. phone or utility bill, rent receipts/lease, trash
  
- INCOME:** (Please provide all income for everyone residing in household) for the last 90 days.
  - Last completed federal tax information filed with the IRS
  - IRS form W-2 (only if taxes have not been filed)
  - Paycheck Stubs
    - SSA/SSI award letter stating current amount being received from social security
    - Proof of payments from pension plans
    - Proof of unemployment (UIB) benefits, if applicable for patient and spouse.
  - Notarized letter of survival (how are you living) from the person(s) supporting the patient who is requesting financial assistance, if the patient is not working
  
- BANK/CREDIT UNION STATEMENTS** from the last 3 months on all accounts. Account owner, account number and bank institution name must be present on all documents. These must be in full format and no screenshots will be accepted.
  - Checking
  - Savings
  - Investments, including stock and bonds
  - Trust funds
  - Money Market accounts
  - Mutual funds
  - Other investment funds that will not incur a penalty for early withdrawal
  
- INSURANCE VERIFICATION**
  - 1. A copy of all current Insurance Cards, including Medicare, Medicaid and CICP, or a letter stating you choose not to carry health insurance.
  - 2. A copy of any other discount programs cards, such as Doctor's Care or healthcare co-op or cost sharing health plans, etc.
  - 3. Acceptance letter into any other external charity program for medical expenses.
  - 4. Any crowd-funding websites, social media accounts, or bank sponsored charity/gift fund set up to solicit funds to pay for expenses.