

Infusion Center  
10/28/10  
2p  
ACR 2

**Present:** Kate McCord, MSN, RN, NEA-BC, CNO; Shari Mitchell RN, Infusion; Manuela Metzler, Float Pool Manager; Diane DeMasters, BSN, RN, CGRN, Manager; Kathy Guy, BSN, MHSA, NE-BC, Manager; Aaron Bohannon, Rocky Mountain Cancer Center

Agenda Items	Discussion	Action	Responsible
Reflection	Having strength vs being strong		Kate McCord
Introductions	Aaron Bohannon, RMCC will relocate to Cancer Infusion Center – working on contracts and details Eventually they will move into new MOB on site Cancer Infusion center uses the Mayo intentional staff model – very successful -	Invited Aaron to join the committee Aaron will update committee on progress weekly	Aaron
Scheduling	Looking at 10 <sup>th</sup> floor at only option at this time – possibility of moving the Cancer Center once MOB is built Still gathering information. Littleton has a model that might be one to duplicate. A field trip might be in order. Then use a RVU model.	Kate to take to VPs	Kate
Productivity Indicator	Time of Day Type of Service		Rose Ann, Kathy Manuela, Shari, Aaron,
Physician communication	ph_admtrn_copler@centura.org_20101028	Still working with staff on clear communications of perimeters for sending pts – Diane has a .5 FTE approved, will ask or additional FTEs to cover realized and projected volumes	Manuela, Shari, Diane
Staffing additions & Hours of Service	Cancer infusion center uses 3.5 nursing FTEs and 2.5 support service FTEs RMCC current staff to make job decisions by 11/15/10	Will try to acquire Cancer Center Infusion chairs	Diane, Shari
New chairs		What Would Florence Nightingale Do	All
WW/FND		Meet after Nov 29 <sup>th</sup> and invite Patrick Ballard and Gail Decker to committee	Jill
Next meeting			

Recorder: Jill Clark  
Next meeting: 10/29/10 @ 1000 ACR 1