

Letter of Recommendation

Student's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

To the Recommender: Please rate the student on the following topics.

How do you rate the student's ability to think through issues?	Excellent	Good	Fair	Poor
How do you rate the student's level of oral communication?	Excellent	Good	Fair	Poor
How do you rate the student's level of written communication?	Excellent	Good	Fair	Poor
How would you rate the student's level of emotional maturity?	Excellent	Good	Fair	Poor
How would you rate the student's attendance/dependability?	Excellent	Good	Fair	Poor
How do you rate the student's level of responsibility/motivation?	Excellent	Good	Fair	Poor
How do you rate the student's ability to problem solve?	Excellent	Good	Fair	Poor
Does the student get along well with others?	Excellent	Good	Fair	Poor
Is the student respectful of authority?	Excellent	Good	Fair	Poor

Has the student had any involvement with drugs, alcohol or any substance abuse offense? YES NO

Has this student been involved in any disciplinary, corrective or "redirection" type of action? YES NO

If yes, please explain:

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Please comment on any skills or information that you know about, that would help in qualifying the student for a volunteer position.

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How long have you know the student and in what capacity?

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Recommender's Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_