

**St. Thomas More Health Foundation
Yankton Benedictine Sisters Fund**

APPLICANT ORGANIZATION SUMMARY

Organization Name: _____
(Grants may not be awarded to individuals.)

Mailing Address: _____

City, State & Zip: _____

Phone: _____

Email: _____

Name of CEO or Executive Director: _____

Phone: _____

Email: _____

Application Contact _____

Title: _____

Phone: _____

Email: _____

Brief Description of Request:

Amount of Request: \$ _____

Signature: _____ **Date:** _____

Title: _____

NARRATIVE

ORGANIZATION BACKGROUND: Describe the organization and its founding, development, mission, geographic area served, goals and objectives.

PROJECT REQUEST: Describe, in detail, the project and the amount of funding requested.

- A. Outline the need for the project. Include the issue and/or opportunity addressed.
- B. Describe activities planned to accomplish goals and evaluation of project.
- C. Document as a new or ongoing activity.
- D. Identify the target population and numbers served.

TIMELINE: Outline a timetable for implementation of proposed project.

EVALUATION: Provide specific outcome measures that will be used to evaluate the impact of the project on the targeted population.

BUDGET: Itemize a budget for proposed project.

COLLABORATION: Indicate whether aid has been sought or received from other organization during the past year.

- A. Identify other organizations participating in the project.

PAST SUPPORT: Have you received funding from the Yankton Benedictine Sisters Fund in the past? If so, please provide the amount and when your organization received it. What was the impact of this funding?

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EVALUATION TOOL

Criteria	3 Meets Criteria	2 Somewhat Meets Criteria	1 Does Not Meet Criteria
Measureable impact on the health and wellness of our community	Proposal demonstrates specifically how the program improves the health and wellness of our community.	Proposal minimally describes how the program improves the health and wellness of our community.	Proposal does not describe how the program improves the health and wellness of our community.
Need and Vision for project	Proposal explicitly articulates the need for this project.	Proposal minimally articulates the need for this project.	Proposal does not clearly articulate the need for this project.
Evaluation of success	Proposal provides clear objectives for how the success of the project will be measured.	Proposal minimally describes how project will be measured.	Proposal lacks any description of how the project will be measured.
Budget	Proposal provides a clearly articulated and itemized budget, appropriate in both amount and type.	Proposal provides a vague and/or inappropriate budget, in either amount or type.	Proposal provides no budget, in either amount or type.
Appropriateness	Proposal goals and mission completely agree with St. Thomas More.	Proposal goals and mission statements agree partially with St. Thomas More.	Proposal goals and mission statements conflict with St. Thomas More.