

Student responsibilities:

1. Complete the St. Mary Corwin **Student Orientation** on SMC website.
2. Print and complete all paperwork under **“Paperwork that needs to be signed”** on website and give to your instructor.
3. Attend a EHR class as needed.
4. Maintain confidentiality of patients:
 - a. No part of patient record or clinical information obtained from EHR or charts may be faxed, e-mailed, photocopied, or removed from the facility. Any written information taken out of the facility **must not** contain any kind of patient identification.
 - b. PINs or Pyxis codes must not be shared.
5. When visiting the unit to prepare for Clinicals, the student will wear business-casual clothing with school lab jacket or school scrubs and school picture name badge.
6. Receive a face to face report from your patient’s nurse before entering your patient’s room.
7. Collaborate and communicate with RN/CNA/PCT responsible for your patient. Give them the school information card each day.
8. Communicate to the RN in a timely manner: Patient progress, any abnormal finding and patient status when leaving for breaks, lunch and for the day.
9. Notify the unit prior to the beginning of the shift if unable to report to your clinical rotation.
10. Return badge in good condition to instructor.
11. Complete an evaluation of the unit and give to your instructor.
12. Adhere to all SMC/Centura policies, unit expectations, procedures, protocols and guidelines regarding clinical practice and professional responsibilities including professional appearance and conduct while at SMC.
13. Students are not allowed to:
 - Take care of patients who are in Airborne Isolation
 - Hang blood
 - Take care of inmates
 - DC Central Lines or change their dressings

I have read and understand the above responsibilities and I will incorporate them into my clinical rotation at SMC.

Print name _____ Date _____ School _____

Signature _____